BOOKING FORM : Singapore Basketball Centre

**Complete, sign, stamp and send to: Basketball Association Of Singapore**

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| **SECTION A : HIRER : DETAILS** |

(1) Name of Organization: Click here to enter text.

(2) Organization Address: Click here to enter text.

(3) Contact Person’s Name and Designation: Click here to enter text.

(4) Office Tel: Click here to enter text.(5) HP: Click here to enter text.(6) Fax: Click here to enter text.

(5) Email: Click here to enter text.

(6) Names of Referee (BAS registered referees ): Click here to enter text.

(7) Description or Title of your event(s) : Click here to enter text.

**SECTION B : HIRER : DETAILS**

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| --- | --- | --- | --- | --- | --- |
| SNO | Date | 1 Court OR 2 Courts | Start Time | Finish Time | Hire Charge(expected) |
| 1 | Click here to enter a date. | Choose an item. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| 2 | Click here to enter a date. | Choose an item. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| 3 | Click here to enter a date. | Choose an item. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

***Please Note : Each booking per court attracts a $50 Cleaning & Maintenance Charge****(Please write on another page if bookings on more than three dates are required)*

**SECTION C : OTHER FACILITIES : DETAILS**

**Please Note :**

**~ Will you be playing games? If yes, please refer to cost of hiring “Other Facilities” and then complete Section C.**

**~ If you intend to use referees and score table officials, please note that only BAS registered referees may be
 used in the SBC.**

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| **OTHER FACILITIES** | **INSERT QUANTITY REQUIRED FOR SNO 1 ABOVE** | **INSERT QUANTITY REQUIRED FOR SNO 2 ABOVE** | **INSERT QUANTITY REQUIRED FOR SNO 3 ABOVE** |
| 1. Scoring & Timing (inc. shot clock) | Choose an item. | Choose an item. | Choose an item. |
| 2. Molten Table Top Scoreboard | Choose an item. | Choose an item. | Choose an item. |
| 3. Additional Tables/Chairs | Choose an item. | Choose an item. | Choose an item. |
| 4. Coaching/Meeting Room | Choose an item. | Choose an item. | Choose an item. |
| 5. Display of Banners/Signs | Choose an item. | Choose an item. | Choose an item. |
| 6. Portable Basketball Stand\* | Choose an item. | Choose an item. | Choose an item. |
| 7. Connection to power supply | Choose an item. | Choose an item. | Choose an item. |
| 8. Use of Lobby Area | Choose an item. | Choose an item. | Choose an item. |
| 9. Additional Basketballs\*\* | Choose an item. | Choose an item. | Choose an item. |
| 10. Bibs\*\*\* | Choose an item. | Choose an item. | Choose an item. |
| 11. Score sheets | Choose an item. | Choose an item. | Choose an item. |
| 12. Referees\*\*\*\* | Choose an item. | Choose an item. | Choose an item. |
| 13. Table Officials\*\*\*\*\* | Choose an item. | Choose an item. | Choose an item. |

I confirm that the above information is accurate, that I am authorized to sign and that I have read and understood the attached Basketball Association Of Singapore Hiring Terms & Conditions and Rates of Hire.

Authorised Signature : Organisation Stamp

Name & Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BASKETBALL ASSOCIATION OF SINGAPORE RATES OF HIRE**

Charges for Rental of Basketball Court

Basic Hiring Fee for One Court

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| --- | --- | --- |
|  | **Public** | **Ordinary Members** |
| Non Peak HoursWeekdays (0800hrs – 1700hrs) | S$60.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session | S$40.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session |
| Peak HoursWeekdays (1700hrs – 2200hrs) | S$90.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session | S$64.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session |
| Weekends/Public HolidaysWhole Day (0800hrs – 2200hrs) | S$90.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session | S$64.00/hourExclusive of cleaning and maintenance charges of S$50.00 per session |

Note: Minimum booking of 2 hours per session applies.

“BLOCK BOOKING” (HIRE OF BOTH COURTS IN FIVE HOUR BLOCK)

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| --- | --- | --- |
|  | **Public** | **Ordinary Members** |
| Non Peak HoursWeekdays (0800hrs – 1700hrs) | S$360.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session | S$180.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session |
| Peak HoursWeekdays (1700hrs – 2200hrs) | S$540.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session | S$288.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session |
| Weekends/Public HolidaysWhole Day(0800hrs – 2200hrs) | S$540.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session | S$288.00/sessionExclusive of cleaning and maintenance charges of S$100.00 per session |

**BASKETBALL ASSOCIATION OF SINGAPORE
RATES OF HIRE (cont.)**

OTHER Facilities

|  |  |
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| **Facility** | **Charges** |
| 1. Scoring & Timing (inc. shot clock) | S$100.00 per court per booking |
| 2. 24 sec shot clock (1 set) | S$80.00 per court per booking  |
| 3. Molten Table Top Scoreboard | S$75.00 per court per booking |
| 4. Additional Tables/Chairs | S$100.00 per court per booking |
| 5. Coaching/Meeting Room | S$100.00 room/hr |
| 6. Display of Banners/Signs | S$30.00 each per day |
| 7. Portable Basketball Stand\* | S$75.00 each per day |
| 8. Connection to power supply | S$50.00 per plug per court per hr |
| 9. Use of Lobby Area | S$50.00 per booking |
| 10. Additional Basketballs\*\* | S$10.00 per ball |
| 11. Bibs\*\*\* | S$50.00 (per set / 10pcs) |
| 12. Score sheets | S$12.00 per booklet (25 sheets) |
| 13. Referees\*\*\*\* | S$25.00 per referee per game |
| 14. Table Officials\*\*\*\*\* | S$25.00 per official per game |
| 15. Weight (20 kg) | S$10.00 per piece |

*Notes : Damage to or loss of any item belonging to BAS will be charged to the hirer*

*\*This item requires $100.00 deposit and the hirer is responsible for collection and return*

*\*\*Balls not returned by hirer will be charged at S$60.00 per ball*

*\*\*\*Bibs not returned by hirer will be charged at S$10.00 per bib*

*\*\*\*\* Two referees per normal game. One referee per 3x3 game*

*\*\*\*\*\* Two Table Officials per game (no shot clock) Three Table Officials if shot clock used*

Website: <http://www.bas.org.sg/rentalcharges.html>

**Basketball Association of Singapore Hiring Terms & Conditions**

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| Terms & Conditions of Governing the use of Singapore Basketball Court |
| 1. Cash payments can only be made in person or collected by an authorised BAS employees who carries BAS official receipt. All cheques/money orders should be crossed and made payable to Basketball Association Of Singapore.
2. Please fill in your requirements in the Booking Form. For your booking convenience, please fax over to 67438426 or email to xiaowei@bas.org.sg.
3. If there are more than three bookings, please use another form.
4. **Confirmation of your Booking will be made via email. If you do not hear from us one working day (Mon- Fri) after you have lodged your Booking Form, please contact us 6743 8425.**
5. The hirer shall contact our Officer In-charge at Tel 67438425 for any cancellation, which must be made at least 12 working days in advance. Any cancellation made after the mandatory period will render the hiring fee non-refundable.
6. The Hirer will undertake to bear responsibility and any cost of any repair to damages, injuries or loss suffered by the Basketball Association of Singapore (BAS), its properties and equipment.
7. The hire of court hours does not include the items listed in “Other Facilities” or the requirements of broadcasters/ telecasters.
8. The exception to 7. above is that the announcement banner is allowed to be put up at the sports complex during the period of booking.
9. Food and drinks are not allowed to be consumed in the sports hall without any prior approval from BAS.
 | 1. No item such as furniture, street shoes, equipment, staging etc that may damage the court surfaces and surrounds is permitted inside the Singapore Basketball Centre. If the use of such items is desired, the hirer must obtain prior, written approval from BAS.
2. The staff of BAS or any employee acting under the direction of BAS shall not be held liable for any loss or damages to any property, equipment etc., of the Hirer.
3. For events with gate collections, the Hirer is required to inform the Treasurer or Asst Treasurer of BAS in writing at least 1 month in advance. A 20% gate levy charge on the gross gate collection will be imposed.
4. The Hirer will be charge additionally if the hirer doesn’t leave the premises within a reasonable time period after the stated finishing time of the event.
5. Hirer is solely responsible for the safety and orderliness of all participants, guests, supporters and spectators.
6. BAS and any employee thereof shall not be held responsible for any accident/mishap and shall not be held liable for any loss, damage and/or claims arising.
7. BAS has the right to remove undesirable or anti-social person.
8. BAS reserves the right to cancel any of the booking when deemed necessary.
9. BAS reserves the right to amend or include any other conditions of hiring as and when it is deemed necessary.
10. The Hirer is not permitted to sub-let the Singapore Basketball Centre or its facilities.
11. BAS prices are subject to change. All prices are non-negotiable.
12. The Hirer is responsible for all medical care that may be required.
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