



新加坡籃球總會

Basketball Association of Singapore

Singapore Basketball Centre 601 Aljunied Crescent #01-04 Singapore 389862.
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CONSTITUTION OF BASKETBALL ASSOCIATION OF SINGAPORE (AMENDED 2012)

1 NAME

This Association shall be called the Basketball Association of Singapore hereinafter referred to as BAS.

2 PLACE OF BUSINESS AND MEETING

The place of business of The Association shall be at "BAS Building, 601 Aljunied Crescent #01-04 Singapore Basketball Centre Singapore 389862" or any such place, which the Management Committee deems suitable, subject to the approval of the Registrar of Societies. The Association shall carry out its activities only in places and premises, which have the prior written approval from the relevant authorities, where necessary.

3 OBJECTIVES

- (1) To advance the development of the game of Basketball and enhance the standard thereof.
- (2) To assist the Singapore National Olympic Council and Singapore Sports Council or other organisations in the promotion of the game of Basketball.
- (3) To promote and arrange basketball competition, for the benefit of affiliated clubs, associations and teams desiring to visit Singapore.

4 MEMBERSHIP

(1) ORDINARY MEMBERSHIP

- a. All clubs, associations, organizations and/or entities registered with the Singapore Registry of Societies or which are entities within the Singapore Government or Statutory Boards with interest similar to the BAS and/or with the purpose of promoting the sport of basketball (such sport to be administered in accordance with the rules of BAS) shall be eligible for membership as 'Ordinary Members' and shall enjoy voting rights at General Meetings.
- b. Applications with full particulars shall be sent to the Honorary Secretary who shall present them to the Management Committee meeting within three months of receipt of such application.



- c. Ordinary Members must have a minimum of thirty (30) valid paying members and are directly related to promoting the game of basketball through youth development programmes and participation in competitions and/or other related programmes.
- d. Ordinary Members shall elect amongst its own members a representative to represent itself at all meetings of BAS. The name and particulars of such representative shall be forwarded to the Honorary Secretary at least two working days before his actual participation in any BAS meeting. The Honorary Secretary shall be notified in the similar manner of any change of the representative.

(2) HONORARY MEMBERSHIP

- a. Any Business Enterprise or Individual who supports the game of Basketball with annual sponsorship in the sum of not less than S\$5,000/= may be invited to serve as Honorary President of BAS.
- b. Any person who has served as President of BAS for not less than five years may be elected Life Honorary President at the Annual General Meeting or at an Extra Ordinary General Meeting. He/she shall not have any voting rights.
- c. Any person who is a Singapore citizen shall be considered for Honorary Membership by the Management Committee on written invitation and recommend after made by any two (2) of the Ordinary Members. He/she shall not have any voting rights.

d. PATRONS

Any Singapore Citizen or Singapore Permanent Resident, who is interested in the game of Basketball and is willing to provide assistance to BAS, may be invited to become a Patron of the Association. This title shall be conferred by the Management Committee on a yearly basis. He/she shall not have any voting rights.

- e. The Honorary Presidents, Life Honorary Presidents and Patrons shall enjoy all privileges of the Association except for the rights to vote and to hold office in the Association.

(3) ASSOCIATE MEMBERSHIP

- a. Any person who is a Singapore Citizen who is interested in the sport of basketball may apply to join as an Associate Member.
- b. Applications with full particulars shall be sent to the Honorary Secretary who shall present them to the Management Committee meeting within three months of receipt of such application.



- c. Application may be accepted or rejected by the Management Committee at its sole and absolute discretion without assigning any reason whatsoever.
- d. Associate Members shall enjoy all privileges of the Association except for the rights to vote and to hold office in the Association.

5 RIGHTS OF ORDINARY MEMBERS

- (1) Ordinary Members shall enjoy all privileges of the Association including the right to vote at BAS meetings and the right to hold office provided that they have abide by Rules 6(2)b and 6(2)c.
- (2) Ordinary Member whose membership is less than one month, shall not enjoy the rights of election and the right to hold office in BAS.

6 ENTRANCE FEES & SUBSCRIPTIONS

(1) HONORARY MEMBERSHIP

There shall be no Entrance Fee or annual subscription payable by the Honorary Members.

(2) ORDINARY MEMBERSHIP

- a. The Entrance Fee and annual subscription for Ordinary Member shall be S\$1,000/= and S\$200/= respectively.
- b. The one time Entrance Fee shall be payable only upon the approval of the application for membership together with the first annual subscription.
- c. Subsequent annual subscriptions shall be paid before of each financial year. Any Ordinary Member who fails to abide by this rule shall be deemed to have lost its rights to vote or to be elected as a member of the Management Committee.

(3) ASSOCIATE MEMBERSHIP

- a. The Entrance Fee and annual subscription for Associated Member shall be S\$200/= and S\$100/= respectively.
- b. The one time Entrance Fee shall be payable only upon the approval of the application for membership together with the first annual subscription.
- c. Subsequent annual subscriptions shall be paid before of each financial year. Any Associated Member who fails to abide by this rule shall be deemed to have lost its membership.



7 MANAGEMENT COMMITTEE

- (1) The Management Committee of this Association shall be elected at alternate Annual General Meeting. It shall consist of: ONE President, ONE Deputy President, FOUR Vice Presidents, ONE Honorary Secretary, TWO Honorary Assistant Secretaries, ONE Honorary Treasurer, ONE Honorary Assistant Treasurer, and FIVE Ordinary Member Representatives, making a total of SIXTEEN members. Only an authorised representative of an Ordinary Member may be nominated for election to the Management Committee. Following the election, the President shall recommend, FIVE Independent Members to sit in the Management Committee and Executive Committee, raising its total figure to TWENTY-ONE. However these five Independent Members shall not have the right to vote in the Management Committee and Executive Committee.

The Management Committee, at its first meeting, shall recommend elected SEVEN members from the Management Committee to form an Executive Committee to run the day to day affairs and steer the direction of the Association.

- (2) Every nomination must be seconded by another BAS member and submitted to the Honorary Secretary 7 days before the Annual General Meeting. Official Nomination Form must be used. Late nomination will not be accepted.
- (3) All nominees shall declare to the Honorary Secretary in their nomination forms of their personal, business and/or commercial interests and/or involvement that relates directly to the sport of basketball and/or BAS and/or the management of the BAS, such information to be made known to voters before the election. This shall be recorded at the first Management Committee meeting and at any subsequent Management Committee meetings as when a situation such as this arises.
- (4) All members elected into the Management Committee shall serve a basic term not exceeding two (2) years, commencing from the date of his election to the next AGM at which an election of the Management Committee takes place.
- (5) An individual representing an Ordinary Member shall be eligible to stand for election into the Management Committee, except for the office of Honorary Treasurer, for a maximum of four (4) consecutive basic terms. Provided always that such individual shall become eligible to stand for election after a lapse of at least one (1) basic term.
- (6) Subject to Rule 7(1), (4) and (5) above, an individual elected to the office of Honorary Treasurer shall hold office for one (1) basic term and shall be eligible to stand for re-election as Honorary Treasurer for one (1) more consecutive basic term only. Provided always that such individual shall become eligible to stand for election for the post of Honorary Treasurer after a lapse of at least one (1) basic term. Nothing herein shall prevent such individual for standing for election for another post, except for the office of Honorary Treasurer, in accordance to Rule 7(4) and (5) above.



- (7) Any Management Committee and Executive Committee members shall not hold salaried positions with the BAS nor receive compensation for their services and time as such Committee Members, provided always that such Committee Member may offer their services to BAS in their professional capacity for a fee/compensation, subject to such offer being approved and accepted by the Management Committee, with any interested party abstaining from voting on such matter.
- (8) Any Change in the Management Committee shall be notified to the Registrar of Societies and Commissioner of Charities within 2 weeks of the change.

8 FUNCTIONS OF THE MANAGEMENT COMMITTEE

During the recess of the Annual General Meetings, the Supreme authority of the BAS shall be vested in the Management Committee whose functions shall be as follow:

- (1) To implement all resolutions of the Annual General Meeting.
- (2) To receive and approve the list of Committee Members recommended by the Chairman of the various committees.
- (3) To receive and approve the reports and recommendations submitted by the various committees.

FUNCTIONS AND RIGHTS OF EXECUTIVE COMMITTEE

During the recess of the Management Committee, the authority of the Association shall be vested in the Executive Committee whose functions shall include that of the Management Committee.

9 ORGANISATION & FUNCTIONS OF THE VARIOUS OFFICERS

The rights and functions of the various officers of BAS shall be as follow:

- (1) **PRESIDENT**
 - a. The President shall preside over all Annual General Meeting / Extra Ordinary General Meeting and Management Committee Meeting, and shall represent BAS in all its external dealings.
 - b. The office of the President shall be held and elected in accordance to Rules 7(4) and (5) herein.



- c. The President shall have the right to recommend a replacement for any member of the Management Committee who
 - (i) has been absent from three consecutive Management Committee Meeting without obtaining leave from the Management Committee; or
 - (ii) has been convicted by a court of law; provided that the replacement to the Management Committee is approved by unanimous consent of the members of the Management Committee entitled to vote, to serve until next election, failing which, the appointment of a replacement shall be elected by an Extraordinary General Meeting.

- d. The replacement Management Committee Member shall not have any voting right in the Management Committee and Executive Committee.

(2) DEPUTY PRESIDENT

To carry out duties as instructed by the President. To act on behalf of the President in his absence.

(3) VICE PRESIDENT

The Vice President shall deputise for the President in the latter's absence.

(4) HONORARY SECRETARY

The Honorary Secretary shall:

- a. Arrange and attend all Annual General Meetings, Extra-Ordinary General Meetings and Management Committee Meetings of BAS and deal with all matters relating to such meetings.

- b. Record and cause to be kept full and proper minutes of such meetings, and for Management Committee meetings, particularly for information relating to decisions, approvals and other material information.

- c. Prepare the annual reports for submission to the Annual General Meeting.

- d. Maintain records, documents and register of BAS.

- e. Attend to all correspondence on behalf of BAS ;and

- f. Plan all annual activities of BAS.



(5) ASSISTANT HONORARY SECRETARIES

The Assistant Honorary Secretaries shall assist the Honorary Secretary in the execution of his duties.

(6) HONORARY TREASURER

The Honorary Treasurer shall keep proper books of accounts and be responsible for all the funds of BAS. He shall collect and disburse all monies on instructions from the Management Committee. He shall not keep more than \$500/- of cash in hand, and any money in excess of this amount shall be deposited in the BAS's bank account. He shall submit a report together with a Statement of Income and Expenditure to the Management Committee every month. He shall prepare the annual Financial Report of BAS every year. All cheques shall be signed by the Honorary Treasurer jointly with the President, Deputy President, or any one of the Vice-President to be valid.

(7) ASSISTANT HONORARY TREASURER

The Assistant Honorary Treasurer shall assist the Honorary Treasurer in the execution of his duties.

(8) AUDITOR

One or two persons not member(s) of the Management Committee shall be appointed Honorary Auditors at the alternate Annual General Meeting and shall hold office for a term of two years, at the expiration of which he/they shall not be reappointed. They shall be required to audit BAS's account for any period within their tenure of office at any date, on the instructions of the President, and make a report thereafter to the Management Committee.

(9) APPEALS BOARD

The Appeals Board shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a Management Committee Member and four others who shall be appointed by the Management Committee. This board shall be accepted by all organisations and clubs affiliated to BAS. Appeals may be made to the board whose decisions shall be final. It shall have the power to rehear any case referred to it and to vary or reverse a decision appealed against. Every appeal must be lodged within 48 hours (2 working days) unless good cause is shown for delay, and/or the Board is of the opinion that manifest injustice would be done by not considering the case. Every appeal must be accompanied by a deposit of \$300/- which may be forfeited if the appeal is not sustained.

(10) COACHING & DEVELOPMENT COMMITTEE

The Coaching & Development Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a member of the Management Committee and five members who shall be recommended by the Chairman. The Committee shall be responsible for:



- a. The selection of representative teams and drawing up the syllabi on coaching schemes for the teams.
- b. Recommend to the Management Committee the appointment of a Technical Director and National Coaches.
- c. Running courses for BAS coaches.
- d. Implementing the Special Basketball Scheme in schools for the purpose of youth development as well as talent identification.
- e. Examining the grades of the Registered Coaches for classification.
- f. Recommending suitable coaches for upgrading courses.

(11) DISCIPLINARY COMMITTEE

The Disciplinary Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a Management Committee Member and six others who shall be appointed by the Management Committee. Its duties are to enquire into, and adjudicate to on any matter pertaining to misconduct or violation of rules by any club, organisation, official or player.

(12) TOURNAMENT COMMITTEE

The Tournament Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a Management Committee Member and four others of which three shall be nominated by the Chairman and one shall be a representative from the Referees and Technical Committee.

The Committee shall be responsible for:

- a. Matters pertaining to all competitions.
- b. Drawing up a programme for the year.
- c. Seeing that applications for affiliation and entries are recommended to Management Committee for approval.
- d. Liaising with Technical Committee for referees for all games.
- e. The registration of players involved in tournaments organised BAS and for the safekeeping of records in respect thereof.



(13) TECHNICAL COMMITTEE

The Technical Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a member of the Management Committee and four members who shall be recommended by the Chairman.

The Committee shall:

- a. Set up schedule showing the referees available for all tournaments.
- b. Set up rules governing the duties of referees.
- c. Run courses for those intending to become referees.
- d. Organise refresher courses for all referees.
- e. Examine the grades of the referees and recommend suitable referees for FIBA's recognition as International Referees.
- f. Make recommendation to the Management Committee on technical matters pertaining to basketball games, including the events of technical disputes and protests.

(14) MARKETING AND PUBLICITY COMMITTEE

The Marketing and Publicity Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a Committee Member and four others to be recommended by the Chairman.

The Committee shall be responsible for:

- a. Working with the Chief Executive Office/General Manager and other Management Committee Members to raise funds and to secure sponsorship.
- b. Taking measure to increase public awareness in basketball.
- c. The reception of foreign teams/guests.

(15) AUDIT COMMITTEE

The Audit Committee shall be appointed by the Management Committee. It shall consist of a Chairman who shall be a Committee Member and two others to be recommended by the Chairman.

The Committee shall be responsible for:



- a. Reviewing the annual financial statements prior to recommending their approval to the Executive Committee.
- b. Reviewing with auditors the terms of the audit engagement.
- c. Considering matters relating to the internal controls which underlie financial reporting ;
and
- d. Reviewing significant public announcements of a financial nature.

10 OTHER COMMITTEES

- (1) Other Committees shall be appointed by the Management Committee from time to time to assist in the work of BAS.
- (2) All Committees are under the direction of the Management Committee, and should have no executive power.

11 ANNUAL GENERAL MEETING

The Annual General Meeting shall be held within 3 months after closing of the accounts each year. At the said meetings, the Annual Report and the Accounts of the pervious financial year shall be received and any other business of which seven days prior notice has been given in writing shall be transacted. The financial year shall be from 1st April to 31st March following year. The Annual General Meeting shall elect, once every two years, the incoming Management Committee and the Auditors.

12 VOTING RIGHTS AT ANNUAL GENERAL MEETING

One representative from each Ordinary Member shall be entitled to vote at the Annual General Meeting subject to prompt payment of annual subscriptions. As Management Committee Member may vote at the Annual General Meeting as authorized representative of its Ordinary Member but not otherwise. For the avoidance of doubt, an Ordinary Member may not be represented by more than one vote at an Annual General Meeting.

13 QUORUM FOR ANNUAL GENERAL MEETING

One third of the total number of members with voting rights shall form a quorum.

14 EXTRA-ORDINARY GENERAL MEETING

- (1) General Meeting other than the Annual General Meeting shall be called "Extra-Ordinary General Meetings" and shall be convened by the Honorary Secretary upon the signed



requisition of one third of the total number of members entitled to vote thereat, or by the decision of the Management Committee.

- (2) Such meetings shall be held within fourteen days of the date of the said requisition, and the agenda of the matters to be discussed which shall not concern or contravene any procedure specified by this constitution shall be clearly stated in the notice convening the Meeting.

15 VOTING RIGHTS AT EXTRAORDINARY GENERAL MEETING

One representative from each Ordinary Member shall be entitled to vote at the Extraordinary General Meeting subject to prompt payment of annual subscriptions. As Management Committee Member may vote at the Extraordinary General Meeting as authorized representative of its Ordinary Member but not otherwise. For the avoidance of doubt, an Ordinary Member may not be represented by more than one vote at an Extraordinary General Meeting.

16 NOTICE OF MEETING

Notice of Annual General Meeting and Management Committee Meetings shall be given fourteen days and seven days respectively in advance, specifying the agenda, venue date and time of the said meetings.

17 CHAIRMAN AT MEETING

The Chairman at meeting shall be the President, or if he is not present, the Deputy President will chair the meeting, and if both the President and Deputy President are not available, then the Vice President will chair the meeting. The Chairman shall have a casting vote.

18 ADJOURNMENT OF MEETING

In the event of there being no quorum, the meeting shall be adjourned for half an hour and should the number then present be insufficient to form a quorum, those present shall form a quorum. Alternately, the meeting shall be adjourned till another date, venue and time to be fixed, and those present at the adjourned meeting shall form a quorum. However, meetings held under such circumstances shall have not power to alter, amend or make additions to any or the provisions in the existing constitution.

19 MANAGEMENT COMMITTEE MEETING

Management Committee shall convene its meeting once every two months. Whereas the Executive Committee shall meet at least once a month. However, under special circumstances, this rule could be waived.



20 QUORUM AT MANAGEMENT COMMITTEE MEETINGS

Not less than half the number of elected Management Committee members who are entitled to vote present at a Management Committee Meeting shall form a quorum.

21 ABSENCE FROM MANAGEMENT COMMITTEE MEETINGS

Any member of the Management Committee absenting himself from three consecutive meetings without obtaining leave from the Management Committee shall cease to be a member of the Management Committee and the President shall have the right to appoint a replacement. If the member in question is the representative of an Ordinary Member, the Ordinary Member concerned may officially nominate another representative as its replacement in writing.

22 ELECTION OF COMMITTEES

The Management Committee shall at its first meeting after the General Meeting elect all committees, in accordance with this constitution.

23 QUORUM AT COMMITTEE MEETINGS

The quorum for a committee meeting other than an Annual General Meeting, Extraordinary General Meeting, Management Committee Meeting and Executive Committee Meeting shall not be less than half the number of its members, of which at least one must be a Management Committee Member. If there are only three persons in the committee, then two persons present thereat shall form a quorum, one of whom must be a Management Committee Member.

24 VOTING RIGHTS

No person shall attend a Management Committee and Executive Committee meeting in more than one capacity and every person shall be entitled to only one vote, except for the Chairman who shall have the casting vote.

25 VOTING

Voting during the Management Committee and Executive Committee meeting shall be by a show of hands unless the meeting shall, by a two-thirds majority, decide to conduct a secret ballot thereon. Voting at Annual General Meeting and Extra-Ordinary General Meeting shall be by secret ballot only.



26 APPROVAL OF COMPETITIONS

- (1) No Ordinary Member of BAS shall take part in any charitable or other competitions, which has not been sanctioned by the Management Committee.
- (2) Referees and officials of BAS shall not be involved in any competition which has not been approved by BAS or without the consent of BAS.

27 NATIONAL PLAYER

Any player who has been selected to represent the Republic shall not represent any organisation in a competition without the permission of the Coaching & Development Committee. Any such player who refuses to obey the arrangement made by the Management Committee or the Coaching & Development Committee in respect of any competition or refuses to turn up for the matches, without a good and proper reason, shall be punished by the Management Committee for such misconduct, any person who encourages or abets the said player to disobey the instructions or rules, shall be deemed to have committed the same offence.

28 OVERSEAS TOURS

- (1) Any Ordinary Member who wishes to make a tour out of the Republic shall notify the Management Committee in writing for record purposes.
- (2) Tour officials of the National Teams, Officials for any match or tour outside Singapore will normally consist of a manager appointed by the Management Committee and one or two coaches nominated by the Coaching & Development Committee. If the rules of the competition in question require a Referee to accompany the Team, then such nomination shall be made by Technical Committee, if necessary a Secretary and/or chaperone may be appointed by the Management Committee to accompany the team.

29 PRESS RELEASES

Only the President or the Deputy President, Vice President or the Honorary Secretary or other persons authorised by the President shall be entitled to make press releases. Other Committee Members and officials/players of the National Teams shall not make any press release without the approval of the Management Committee. Anyone found breaching this restriction, whether or not his statement may affect the reputations of BAS, shall be disciplined.

30 TRUSTEES

- (1) If the Association at any time acquires any immovable property, such property shall be vested in trustees subject to a declaration of trust.



- (2) The trustees of the Association shall:
 - a. Not be more than four and not less than two in number.
 - b. Be elected by a General Meeting of members.
 - c. Not effect any sale or mortgage of property without the prior approval of the General Meeting of members.
- (3) The office the trustee shall be vacated
 - a. If the trustee dies or becomes a lunatic or of unsound mind.
 - b. If he is absent from the Republic of Singapore for a period of more than one year.
 - c. If he is guilty of misconduct of such a kind as to render it undesirable that he continues as a trustee.
 - d. If he submits notice of resignation from his trusteeship.
- (4) Notice of any proposal to remove a trustee from his trusteeship or to appoint a new trustee to fill a vacancy must be given by posting it on the notice board in the Association premises at least two weeks before the General Meeting at which the proposal is to be discussed. The result of such General Meeting shall then be notified to the Registrar of Societies and the Commissioner of Charities.
- (5) The addresses of immovable properties, names of trustees and any subsequent change must be notified to the Registrar of Societies and the Commissioner of Charities within 2 week of the change.

31 AMENDMENT TO CONSTITUTION

No alteration or addition to this Constitution shall be made except at an Annual General Meeting or Extra-Ordinary General Meeting. In the event of any alteration to this constitution or rules of any of the Committees of BAS being deemed necessary, notice of such proposed alteration shall be sent in writing to the Honorary Secretary on or before the first day of February, and the Honorary Secretary shall, at least two weeks prior to the Annual General Meeting, inform each member of BAS of the proposed alteration. This shall not apply where Rules of BAS are affected by alterations to the Rules of the International Basketball Association. No alterations or additions to these Rules shall come into force without the prior sanction of the Registrar of Societies and the Commissioner of Charities.



32 OBSERVANCE OF RULES

Players and officials shall obey the Construction Rules and Regulations of BAS when they participate or attend matches. All Ordinary Members, Teams or Clubs shall also abide by this Constitution, and other rules and regulations.

33 PROHIBITIONS

- (1) Gambling of any kind such as playing of paikow or mah-jong whether for stakes or not are forbidden on BAS's premises. The introduction of materials for gambling or opium smoking and of bad characters into the premises is also prohibited.
- (2) The funds of BAS shall not be used to pay the fines of members who have been convicted in court.
- (3) The BAS shall not attempt to restrict or in any other manner interfere with trade and prices or engage in any trade union activity as defined in any written law relating to trade unions for the time being in force in Singapore.
- (4) The Members, Management Committee Members or Members of any of the Committees of BAS shall not hold any lottery, whether confined to its members or not, in the name of BAS, its Management Committee Members or Ordinary Members.
- (5) The BAS shall not indulge in any political activity or allow its funds and/or, premises to be used for political purposes.
- (6) The officers of any Ordinary Member, referees and players shall not place any bet on the outcome of any competition. Any officer of any Ordinary Member or any referee or player who has been found to have betted on the outcome of any competition shall be permanently banned from taking part in any matches or managing any basketball team.

34 DISSOLUTION

- (1) The BAS shall not be dissolved except with the consent of not less than three fifths of its members who are residing in Singapore and who are entitled to vote, expressed either in person or by proxy at a General Meeting convened for the purpose.
- (2) In the event of BAS being dissolved as provided above, all debts and liabilities legally incurred on behalf of BAS shall be fully discharged and the remaining funds shall be transferred to any institution of public character approved under the Charities Act (Cap.37).
- (3) A Certificate of Dissolution shall be given to the Registrar of Societies and the Commissioner of Charities within seven days of the said dissolution.



35 MATTERS NOT PROVIDED FOR

In the event of any matter not provided for in this constitution, the Management Committee shall make the final decision thereon.

36 BYE-LAWS AND STANDARD OPERATION PROCEDURES

This Constitution should be read in conjunction with any Bye-Laws and Standing Order that may be established from time to time by the Committee.